



# Notice to Residents of Wills Creek

3122 160<sup>th</sup>/3109 161<sup>st</sup>

**We will begin your Exterior Painting**

**Project starting June 25<sup>th</sup> 2018**

As our work progresses, we will distribute the specific notices described below. Our goal is to deliver these notices approximately 72 hours before starting each phase of work:

1. **A washing notice**, asking you to move all items away from the work area/balconies/patios and to keep your windows closed.
2. **A preparation and painting notice** advising that we are beginning to paint and asking you to move belongings away from balconies and patios.
3. **A substantial completion notice**, letting you know that we're wrapping up our work and inviting you to bring any overlooked items to our attention for final completion.

**Scope of work:**

Cleaning, preparation work, and painting

**Working hours:**

Our workers will normally be on site between the hours of 7:30 AM and 5:30 PM.

Work will be done between 8:00 am and 5:00 pm

**Schedule:**

We will start on phase one of the project in the South East end at the 161<sup>st</sup> Street entry

**Project duration:**

We anticipate that this work will take approximately 10 weeks, weather permitting.

**Safety:**

Please follow all safety signage and remain outside of marked control zones at all times.

**Contact info:**

If you have questions or concerns, please connect with the Property Manager.

Thank you for your cooperation! We promise to work diligently to minimize the inconvenience of this project by completing it as promptly as possible.



CANADA  
COUNCIL  
PDCA



# The stages of your project

Thank you for trusting Remdal with the repainting of your Building.

Below is a chart that shows the stages of *a typical* project.

**Please note:** As the crew progresses through the entire project, some items on your unit may remain undone (ie. doors) until we do our final inspection and finish work.

Stage	What's being done?	What's left undone?
<b>Preparation:</b>	<ul style="list-style-type: none"> <li>• Cleaning what is to be painted</li> <li>• / caulking / spot priming / masking</li> </ul>	<ul style="list-style-type: none"> <li>• All the painting</li> </ul>
<b>Painting and sealer work</b>	<ul style="list-style-type: none"> <li>• Soffits, walls, trim and other painted surfaces</li> </ul>	<ul style="list-style-type: none"> <li>• Painting of wall areas that require special access</li> </ul>
<b>Detail work</b>	<ul style="list-style-type: none"> <li>• Painting of remaining items in the project scope of work.</li> </ul>	<ul style="list-style-type: none"> <li>• Clean-up of any drips or overspray</li> <li>• Touch-ups</li> </ul>
<b>Finish and Walk-thru by our Foreman and Project Manager and Engineer.</b>	<ul style="list-style-type: none"> <li>• We distribute a Substantial Completion notice indicating we're finished and inviting you to notify us of any overlooked or deficient items</li> </ul>	<ul style="list-style-type: none"> <li>• We return to address any unsatisfactory items and leave you with a beautified and protected exterior</li> </ul>

